

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
DECEMBER 13, 2010 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on December 13, 2010 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6th Street, Coupeville, Washington. Helen Price Johnson, Chair, Angie Homola, Member, and John Dean, Member were present. The meeting began with the Pledge of Allegiance.

EMPLOYEE SERVICE AWARDS (Recording @ :29)

EMPLOYEE SERVICE AWARDS

<u>Department</u>	<u>Employee</u>	<u>No Years</u>
Assessor	Gary Bur	20
Assessor	Morrie Parker	25
Assessor	Shirley Sorrows	25
Prosecuting Attorney	Sharon Waltrip	20
Sheriff	Luke Plambeck	5
Sheriff	Ed Wallace	20
Sheriff	Phil Farr	20
Solid Waste	Dayna Aanonson	10

EMPLOYEE OF THE MONTH FOR NOVEMBER

KIM ARMSTRONG – AUDITOR’S OFFICE

On Wednesday November 24, the day before Thanksgiving, a couple from out-of-state came in after closing time (the doors weren’t yet locked) to get their wedding license. This couple was on the Island just for the Holiday. One of their mothers is extremely ill and they wanted to get married immediately so that she could attend.

It was after hours. The Recorders had already shut down their computers and balanced their accounts, and could have simply told the visitors they were unable to help them. But Kim gladly re-opened the desk and helped the couple.

She put her desire to help the public ahead of her own needs to go home at quitting time to start her own Holiday celebrations. Island County applauds Kim Armstrong’s spirit of public service, and is happy to select her as Employee of the Month.

SPECIAL RECOGNITION

Public Works

Randy Brackett, Ben Larcena, Edison Manglicmot, Pete Seybert, Joe Araucto
County Road Administration Board – Road Design Conference - Project Design Award
Design of the Frostad Road Project

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PUBLIC INPUT OR COMMENTS

None

CONSENT AGENDA (Recording @ 17:00)

[Documents on file with the Clerk of the Board]

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda with the exception of Item 5, *Approval of 2011 Board Committee Assignments*, pulled from the agenda:

Pre-audited bills: \$439,215.47

Vouchers: \$743,263.83

Electronic funds transfers: \$185,715.97

Minutes: *None presented*

Auditor

- Resolution C-105-10 Waiver of Competitive Solicitation for Procurement of Election Computer Software Services and Support
- End User License Agreement with Election Trust for VoteHere Mail-in Ballot Tracker Software and Support. Amount: \$6,753; Contract No: C010-90 (RM-AUD-10-0480)

Commissioners

Pulled from the Agenda - Approval of 2011 Board Committee Assignments

[Will be considered at the December 20, 2010 Regular Session]

GSA - Conservation Futures

Amendment No. 1 to Swan Lake Project M&O Funding Agreement: Extends agreement with Swan Lake Watershed Preservation Group to December 31st, 2011 to complete project work. (RM-GSA-10-0457)

Human Resources – Personnel Action Authorizations

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Auditor	075/10	Election Supervisor	203.00	Replacement Position	TBD
Clerk	076/10	Deputy Clerk – I	503.02	Replacement Position	12/20/10
DES/Public Works	077/10	Emergency Management Coord.	1304.00	Replacement Position	12/20/10
Treasurer	078/10	Chief Deputy Treasurer	2110.00	Replacement Position	01/01/11

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Public Health

Contract Collection Agreement with Whidbey Island Bank for On-Site Repair Financial Assistance Program (Matheson)

Public Works

County Roads

- Temporary Construction Easement – Myers Family Ltd. Partnership; McElroy Signal Signalization; CRP 10-04, Work Order No. 195; Parcel 481-2180; Sec. 31, Twp 32N, R 3E. (RM-PW-10-0489) (PW-1020-125)
- Purchase Order No. 8181 – Sail Electric, Inc.; Signal Repair at Ault Field/Oak Harbor Rd; \$5,639.80 (incl. WSST) (RM-PW-10-0492) (PW-1020-118)
- Agreement – Sensible Services, Inc., dba Green Light Solutions; Maintenance & Inspection of County-owned traffic signals; Hourly rate of \$100.00 (4-hour minimum) and \$15.00/hour travel time; Expiration December 31, 2013 (RM-PW-10-0482) (PW-1020-113)

Public Works

Drainage

Consultant Agreement – KPG, P.S.; On-call Consultant Contract for Civil Engineering, Surface Water, Architecture, Surveying; \$200,000.00; Expiration date of December 31, 2013 (RM-PW-10-0491) (PW-1020-115)

Public Works

Solid Waste

Consultant Agreement - Stearns, Conrad & Schmidt Consulting Engineers, Inc. dba SCS Engineers; On-call Consultant Contract for Environmental Consulting Services; \$200,000.00; Expiration date of December 31, 2013 (RM-SW-10-0468) (SW-14-10)

Public Works

Trails

Supplemental Agreement No. 1 – Moore Iacofanco Goltsman, Inc.; Island County Parks & Habitat Conservation Plan; Time extension only – expiration June 30, 2011 (RM-PW-10-0483) (PW-1020-114)

REGULAR AGENDA (Recording @ 26:15)

[Documents on file with the Clerk of the Board]

Planning & Community Development

Amendment 1 to SMA Grant Agreement No. G1100007 with the State of WA Department of Ecology for the Shoreline Master Program Update to change the contract start date from July 1, 2010 to May 1, 2010. No change to contract amount. (RM-PLAN-10-0473)

MOVED BY DEAN, SECONDED BY HOMOLA, to APPROVE Amendment 1 to SMA Grant Agreement No. G1100007. MOTION CARRIED: 3-0

Planning & Community Development

- Schedule Public Hearing: Resolution C-106-10 (PLG-011-10) In the Matter of Amending Planning & Community Development Land Use Permit Fee Schedule. Date and Time: December 27, 2010 at 2:45 p.m.

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- Schedule Public Hearing: Resolution C-107-10 (PLG-012-10) In the Matter of Amending Planning & Community Development Building Permit Fee Schedule. Date and Time: December 27, 2010 at 2:45 p.m.

MOVED BY HOMOLA, SECONDED BY DEAN, to SCHEDULE FOR PUBLIC HEARING on December 27, 2010 at 2:45 p.m. Resolution C-106-10 (PLG-011-10) and Resolution C-107-10 (PLG-012-10). MOTION CARRIED: 3-0

Public Health

Certificate Relating to Agreement - Attesting to financial information included in and required in order to execute the Washington State Department of Ecology/On-Site Sewage System Financial Assistance Program, Contract No. L1100002

MOVED BY DEAN, SECONDED BY HOMOLA, to APPROVE the Certificate. MOTION CARRIED: 3-0.

Coordinator – Department of Emergency Management

MOVED BY DEAN, SECONDED BY HOMOLA, to RATIFY and CONFIRM the appointment of Bill Oakes as Coordinator of the Department of Emergency Management, to fill the position left vacant by Dave Hollett.

PUBLIC HEARINGS

None scheduled

COMMISSIONERS COMMENTS & ANNOUNCEMENTS (Recording @ 34:40)

Commissioner Homola

- Update from last meeting with Northwest Clean Air Agency. Island County received \$25,000 in grant funding to help support the County's energy audit.
- Upon agreement of the Board, Commissioner Homola will write a letter in support of the new P8 Navy airplane and hanger at NAS Whidbey.
- Commissioner Homola requested the Board consider moving the Planning Director's position from a C28 to a C29 base level. The issue will be discussed at a future Work Session.

Chair Price Johnson

- Will attend this evening the Washington State Ferries Regional Meeting in Langley along with the Ferry Advisory Committees.

Commissioner Dean

- Commissioner Dean will remain as a citizen representative on the Opportunity Council; however, the Council would appreciate someone in County government participating as well. Chair Price Johnson will consider the invitation.

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There being no further business to come before the Board the meeting adjourned at 10:51 a.m.
The Board will meet next in Regular Session on December 20, 2010 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Angie Homola, Member

[John Dean, Member: Absent when signed]

ATTEST:

Elaine Marlow, Clerk of the Board